

Minutes of the National Annual General Assembly (NAGA) of SwissCham China - Statutory Year 2015/2016

Date and time: March 18, 2016, 9.00pm – 9.40pm
Venue: Sofitel Hotel, Shanghai
Chair: Daniel Meyer, Chairman of the SwissCham China
Minutes Taker: Daniel Heusser, National Representative, Shanghai

1 Welcome, Quorum Confirmation and Election Vote Counters

1.1 Opening, Welcome Address and Organization Matters

The Chairman of SwissCham China, Mr. Daniel Meyer opens the NAGA at 9.00pm.

He welcomes his Excellency the Consul General Mr. Hoffet, the representatives from Hong Kong, Mr. Ivo Hahn, from Guangzhou, Mr. Alain Barblan and on behalf of Shanghai, Alberto Bertoz and Daniel Heusser, and thanks all the members for their presence and participation at the National General Assembly.

The Chairman has proposed to the assembly to hold all votes during the NAGA by acclamation and the assembly unanimously accepted this proposal.

1.2 Quorum

The quorum needs to be represented by a minimum of 10% of voting members per chapter and a minimum of 20% of the total voting members during the NAGA. The quorum is reviewed as follows:

2015/2016 Members		Attendance on March 18, 2016		%
Voting Members SHA	159	Valid Voting Members SHA	73	46%
Voting Members BEI	76	Valid Voting Members BEI	21	27%
Voting Members GZ	32	Valid Voting Members GZ	5	15%

Total Voting Rights	267	Total Voting Members	98	36%
Quorum	54	Absolute Majority (½ of voting members + 1)	50	

The quorum being reached; the NAGA can proceed.

1.3 Approval of Vote Counters & President of the Day & Minutes Taker

Mr. Peter Bachmann and Mrs. Juana He are approved as Vote Counters.

Consul General Alexander Hoffet is approved as President of the Day.

Mr. Daniel Heusser, National Representative of Shanghai, is approved as Minutes Taker.

All above nominations are **accepted unanimously by the assembly by acclamation.**



2 Agenda

No changes have been proposed to the agenda, the agenda remains unchanged,
The Agenda is **accepted unanimously by the assembly**.

3 Minutes

In accordance to the Bylaws, the Invitation, the proposed Agenda and Minutes of the National General Assembly (Minutes dated March 27, 2015) were sent out and also available on the SwissCham website and at the Offices.

No changes were requested and the Chairman states that the Minutes are **accepted unanimously by the assembly**.

4 Activity Report of Regional Chapters 2015/2016

4.1 Report Guangzhou

Alain Barblan, President of SwissCham Guangzhou, reports about the Chamber activities in Guangzhou.

No questions are raised.

4.2 Report Beijing

Martin Mueller, Vice President of SwissCham Beijing reports about the Chamber activities in Beijing.

No questions are raised.

4.3 Report Shanghai

Report was done during Shanghai RAGA just before the NAGA.

4.4 For information only: Report Hong Kong

Mr. Ivo HAHN reports about the activities of Swisscham Hong Kong for the information of the Swisscham China members. Swisscham Hong Kong is not a formal member of Swisscham China.

5 Treasurers Report and Auditor's Statement

5.1 Treasurer's Report

The treasurer's report is presented by Vivian XU, Treasurer SwissCham Shanghai.

- Revenues at 3,830 KCNY (2014A: 3'714 KCNY, 2015B: 3'934 KCNY) Revenues development slightly below budget, but over last year actual
- Expenses at 3'720 KNCY (2014A: 3'655 KCNY, 2015B: 3'899 KCNY) Good cost control as three offices managed salaries and other administration cost below budget
- P&L at 110 KNY (2014A: 60 KCNY, 2015B: 60 KNCY)
Substantial improvement compared with a loss of -729 KCNY in 2013. All three offices ending in positive numbers
- Current assets increased to 2'306 KCNY (2014A: 2'072 KCNY) leaving enough cash on hand to support future business operation.



The consolidated yearly result in this reporting period ended in a **profit of 109,896.29 CNY**.
The NAGA approves the treasurer's report unanimously.

5.2 Auditor's Report

The audit report validates the accounts.
Both, financial report and Audit report are accepted unanimously by the assembly.

6 Discharge of the National Board

Consul General Alexander Hoffet, President of the day guided the assembly through the discharge, the National Board is **discharged unanimously by the assembly by acclamation**.

7 Election of the Board Members and Auditors

7.1 Election of the National Board

Name	Chamber	Reg. Position	Elected	To be re-elected
Bernie STEFAN	Beijing	Regional President	2014/15	No
Daniel MEYER	Beijing	Director	2014/15	No
Martin MUELLER	Beijing	Director	-	Yes
Alberto BERTOZ	Shanghai	Regional President	2014/15	No
Marcus SETTERBERG	Shanghai	Board Member	-	Yes
Vivian XU	Shanghai	Board Member	-	Yes
Alain BARBLAN	Guangzhou	Regional President	-	Yes

The NAGA approves the following National Representatives as proposed by the RAGAs in Beijing, Shanghai and Guangzhou:

Mr. Bernhard Stefan (Beijing), Mr. Daniel Meyer (Beijing), Mr. Martin Mueller (Beijing), Mr. Alberto Bertoz (Shanghai), Ms. Vivian Xu (Shanghai), Mr. Marcus Setterberg (Shanghai) and Mr. Alain Barblan (Guangzhou).

A vote in globo for the candidates which had to be elected or re-elected was proposed and accepted by the assembly and **all candidates are ratified unanimously by the assembly by acclamation**.

7.2 Election of the Chairman

Mr. Daniel Meyer (Beijing) is elected chairman for another year. No election needed.

7.3 Appointment of the Auditors

Fabpo is proposed to continue as Auditors of SwissCham China

The Auditors are re-appointed **unanimously by the assembly by acclamation.**

8 Budget 2016 and Membership Fees

8.1 Budget

Ms. Vivian Xu, Treasurer of Swisscham Shanghai, elaborates the Budget.

For details, please refer for the attached presentation.

The budget is **approved unanimously by the assembly by acclamation.**

8.2 Membership fee ratification

According to the national bylaws, membership fee changes have to be ratified by the National assembly. No modification in membership fee is proposed for the upcoming year.

9 Varia

The Chairman shortly briefs the assembly about ongoing topics on a national level:

- National memberships are currently worked out
- New limits of authority and governance to be released soon
- Filing of the bylaws with the Chinese government is ongoing

The National General Assembly closes at 9.40pm

Minutes Taker



Daniel Heusser

Chairman of SwissCham China



Daniel Meyer