

Minutes of the Regional Annual General Assembly (RAGA)

SwissCham Beijing - Statutory Year 2017/2018

Date and time: 30 March 2018, 16:30 – 18:00
Venue: Parkview Green
Chair: Samuel Baumgartner, President, SwissCham Beijing
Minutes Taker: Laura Fleming, General Manager, SwissCham Beijing

1. Preliminary Matters

1.1. Opening, Welcome Address and Organization Matters

The Voting Bureau closes and Samuel Baumgartner opens the RAGA at 16:35. He welcomes the Assembly and Mr. David Braun, Head of the Economic Section of the Embassy of Switzerland, and thanks them for their presence. He gives the floor to Mr. Braun for a short speech. Samuel Baumgartner then addresses organizational matters and recalls that the RAGA is detailed in the RAGA Package, the outline of which will be followed throughout the RAGA. He invites the Assembly to refer to it whenever necessary. Samuel Baumgartner then starts the RAGA.

2. Administrative Matters

2.1. Quorum

The quorum is then reviewed as follows:

Voting Members:	81
Quorum Needed:	41
Voting Members present:	20
Proxies to third-parties:	0
Proxies to BOD:	33
Total votes present (proxies & voting members):	53 65%

The quorum being reached, the RAGA may proceed.

2.2. Approval of Minutes taker, Vote Counting Officer, Agenda and Minutes

Laura Fleming, General Manager, is approved as Minutes Taker. Meng Lei, Office Manager, is approved as Vote Counting Officer. The Agenda of the current RAGA (2017/2018) and the Minutes of the last RAGA (2016/2017) are then approved by acclamation.

3. Reports and Proposals

3.1. President's Reports

Samuel Baumgartner delivers the 2017/18 Activity Report:

- Membership status:
 - o Number of members slightly increased in 2017.

Membership Status	22.02.2017	Leave	New	22.02.2018
Large Corporate	34	3	5	36
Small/Medium Corporate	74	10	9	73
Other Categories	33	10	13	36
Total	141	23	27	145
Turnover 2017-2018	+ 3%			

