

Minutes of the Annual General Assembly (RAGA) of SwissCham Beijing

Statutory Year 2009/2010

Date and time: 12 March 2010, 6 p.m.

Venue: Swissôtel Beijing

Chair: Peter Troesch

Minutes Taker: Alex Sudan, Secretary-General, SwissCham Beijing

1. Preliminary Matters

1.1. Opening, Welcome Address and Organization Matters

The Voting Bureau closes and Peter Troesch opens the RAGA at 6 p.m. He welcomes H.E. Blaise Godet, Ambassador of Switzerland to China, and the Assembly and thanks them for their presence. He then addresses organizational matters and recalls that the RAGA is detailed in the RAGA Package, the outline of which will be followed throughout the RAGA. He invites the Assembly to refer to it whenever necessary.

1.2. Approval of Vote Counting Officers

Batiste Pilet, Executive Director, SwissCham Beijing is approved as Vote Counting Officer. Jeyanthy Geymeier and MENG Lei, members of the Management of SwissCham Beijing, are approved as Deputies.

2. Administrative Matters

2.1. Quorum

The quorum is then reviewed as follows:

Voting Members:	62	
Quorum Needed:	31	
Voting Members present:	18	
Proxies to third-parties:	6	
Proxies to BOD:	17	
Total votes present (proxies & voting members):	41	66%

The quorum being reached, the RAGA may proceed.

2.2. Minute Taker, Agenda and Minutes

Alex Sudan, Secretary-General, SwissCham Beijing, is then approved as Minutes Taker. So are the Agenda of the current RAGA (2009/2010) and the Minutes of the last RAGA (2008/2009).

3. Reports and Proposals

3.1. President's Reports

Peter Troesch delivers the 2009/10 Activity Report as below:

- Membership status;
- Events overview ;
- Introduction on Committees;
- Publications overview (Bridge, Directory, Newsletter, Website);
- Lobbying activities 2009/10 overview;
- Presentation of the 2009/10 Management Team;
- Presentation of the Office location at the Canadian International School;
- Development overview of the existing and new partnerships:
 - o Closer relationship with SwissCham branches;
 - o Common will to solidify and unify all SwissCham branches;
 - o Appreciation for the Embassy' support;
 - o Closer cooperation with the Swiss Business Hub;
- Presentation of the Swiss Sichuan School Project supported by SwissCham.

Most of the objectives formulated at RAGA 2009/2010 have been achieved.

Peter Troesch delivers the 2010/11 Tentative Activity Report as below:

- Consolidation of the Swiss Platform;
- Focus on new members acquisition;
- Improvement of members' services.

3.2. Treasurer's Reports

Christoph Konrad, Treasurer, SwissCham Beijing delivers his report on the 2009 Accounts:

P&L:	47KRMB in 2009 (vs. 22K in budget)
Cash position:	434K (1.1.2009), 598K (31.12.2009)
Net Asset Value:	576K

Report of the Auditor, Stéphane Grand of SJ Grand, Auditor of SwissCham Beijing, who delivers his Auditor's Report and confirms that the Treasurer's Report is accurate.

Christoph Konrad, Treasurer, SwissCham Beijing presents the 2010 Budget:

- Membership initiative;
- Annual Sponsorship;
- Advertisements for Bridge / Expo Publication;
- Staff stability;
- Cost control;
- Net profit: 11KRMB.

3.3. Approval of Reports

The reports and accounts are submitted to the Assembly's vote and are all approved as follows:

Activity Report 2009/10:	Approved
Tentative Program 2010/2011:	Approved
Accounts 2009:	Approved
Budget 2010:	Approved
Auditor's Report:	Approved
Discharge of the BOD:	Approved

4. Appointments

4.1. Appointment of the Auditor

SJ Grand expressed the wish to terminate their cooperation with SwissCham after 5 years of loyal services.

Therefore the BOD proposed to conduct a review of its auditing process as a matter of best practice. It will then reconfirm the existing auditor or propose a new one at the end of this review process.

The Assembly approved the proposal by vote.

The President expressed his gratitude to SJ Grand for their support during the past statutory years.

5. Elections

5.1. Presentation of the BOD candidates

Peter Troesch announces that the following nine Directors of the 2009/10 Board are reapplying and that all of them meet the threshold:

Peter Troesch
Alexandre Sudan
Christoph Konrad
CHEN Yuxing
Adrian Emch
Thomas Keller
Urs Laeuppi
Ronald Szytura
Klaus Ziegler

He then announces the following four new candidates:

Robert Wiest
Clarisse von Wunschheim
YI Min
ZHANG Zonghui

No further candidates apply after Peter Troesch asks the Assembly if there are any.

The new candidates, then the reapplying candidates briefly introduce themselves to the Assembly. Robert Wiest being absent was introduced by Peter Troesch. Clarisse von Wunschheim being absent was introduced by Alexandre Sudan.

5.2. Board of Directors 2010/11

All the candidates are approved by the Assembly as follows:

	Elected candidates	Votes
1	Peter Troesch	40
2	YI Min	40

3	Christoph Konrad	39
4	Alex Sudan	39
5	Thomas Keller	35
6	Urs Laeuppi	34
7	Robert Wiest	34
8	Ronald Szypura	23
9	Zhang Zonghui	22
10	Klaus Ziegler	22
11	Clarisse v. Wunschheim	19

5.3. President of SwissCham Beijing

Peter Troesch is elected President with 26 votes.

5.4. National BOD Representatives of SwissCham China 2010/11

Klaus Ziegler is elected National Representative with 22 votes.

6. Appreciations & Closing

6.1. Appreciation of the leaving BOD members

Appreciation to the sponsors.

Announcement of the National Annual General Assembly on 26 March 2010 in Shanghai.

Beijing, 12 March 2010

Peter Troesch
President, SwissCham Beijing
Chairman of the RAGA

Alexandre Sudan
Secretary General, SwissCham Beijing
Minutes Taker of the RAGA